

STUDENT WELFARE DIVISION

INSTRUCTIONS

1. Fill the details on the form given on PAGE 2. This can be done through Adobe Reader.
2. Print the form, verify it, and sign the same.
3. Post the form, along with a crossed Demand Draft of Rs 350.00 / Rs. 400.00 if applying for duplicate migration certificate favoring BITS - Pilani to the following postal address,

Migration Certificate Request

STUDENT WELFARE DIVISION

Birla Institute of Technology & Science

Pilani, Jhunjhunu (Rajasthan) - 333031

REQUISITION FOR ISSUE OF MIGRATION CERTIFICATE

(Only for Graduated Students)

To,
The Dean
Student Welfare Division,
Birla Institute of Technology & Science
Pilani - 333031

Dated: _____

FOR OFFICE USE ONLY

Requisition No. _____

Payment Verified

Certificate Posted

Sir,

With due respect, I request you to kindly issue me the Migration Certificate. My particulars are as follows,

IDNO: _____ **NAME:** _____

PHONE: _____ **EMAIL:** _____

DATE of BIRTH: _____ **YEAR OF GRADUATION:** _____

FATHER'S NAME: _____

CURRENT POSTAL ADDRESS,

I have paid the application fee, through a crossed Demand Draft of Rs 350.00 / **Rs. 400.00** for duplicate migration certificate favoring BITS -Pilani, payable at SBBJ/UCO/SBI/ICICI Pilani. The details of the Demand Draft are as follows,

DD No: _____

Dated: _____

SBBJ

UCO

SBI

ICICI

Thanking you,

Yours sincerely,